



Govt. of Bihar
SC / ST Welfare Department
Bihar Mahadalit Vikas Mission
2nd Floor, Secretariat Extension Building, Block-3, Patna
Email – md-bmvm-bih@gov.in. Website – www.bmvm.bihar.gov.in



REQUEST FOR PROPOSALS

For

FINANCIAL MANAGEMENT AND TECHNICAL SUPPORT CONSULTANT

Subject: Tender for selection of Chartered Accountants firm for Financial Management & Technical Support at Bihar Mahadalit Vikas Mission Society.

Sealed tenders are invited by the undersigned up to 02nd July 2024 till 11:00AM. from registered firms/LLP for selection of Chartered Accountants firm for Financial Management & Technical Support at Bihar Mahadalit Vikas Mission Society Head Office. The details of tender documents along with terms and conditions may be downloaded from website www.bmvm.bihar.gov.in of Bihar Mahadalit Vikas Mission Society and may be submitted through registered post/ Speed post / Courier / Hand to Hand at the address mentioned below on any working day up to 02nd July 2024 till 11:00AM. Tender document fee of Rs. 1,000/- (Rupees One thousand only) (Nonrefundable) is required to be deposited by the tenderer for obtaining document by D.D/Banker's cheque in favour of Mission Director, Bihar Mahadalit Vikash Mission (Bihar), and Payable at Patna (Bihar).

Terms & Conditions

1. The rates quoted should be net and taxes should be shown separately.
2. Bihar Mahadalit Vikas Mission Society reserves the absolute right to accept or reject any or all the tenders in whole or in part without assigning any reason thereof. Any update/alteration on this tender document will be informed through website.
3. Those chartered accountant firm who was auditor of Bihar Mahadalit Vikash Mission in past, is not eligible for this tender.
4. The firm should be empaneled with CAG for F.Y. 2022-23 and Head Office at Bihar.
5. Terms of Payment: Bill should be submitted by the agency on a monthly basis and payment will be made after due verification of the same and recommendation from concerned officer.
6. Applicable taxes on date will be deducted from the bill.
7. Postal delays will not be considered, and the Tender received late will be rejected.
8. Earnest money of Rs. 50,000/- (Fifty Thousand only) (Refundable) to be

MISSION DIRECTOR
Bihar Mahadalit Vikas Mission
Bihar, Patna


enclosed, in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee drawn in favour of the Bihar Mahadalit Vikas Mission Society.

9. The chartered accountant firm is required for service at state office as per scope of work mentioned in this tender document.
10. Earnest Money can be forfeited in case of non-completion/part completion/delayed completion of services unless permitted in writing by Bihar Mahadalit Vikas Mission Society.
11. The bids shall be submitted in two parts, viz. (i) Technical Bid (ii) Financial Bid. Tender Fee and EMD may be kept in separate envelope along with Technical bid. EMD of Rs 50,000/- (Fifty Thousand only) is to be paid in the form of Account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee drawn in favour of Mission Director, Bihar Mahadalit Vikas Mission Society.
12. Technical bid should contain papers regarding registration of the firm, Biodata of the firm in prescribed format as Annexure-I, Photocopy of PAN Card, Proof of CAG Empanelment registration, Proof of ICAI registration, Proof of work experience/work order for. There should be no case pending with the police/court against the proprietor/firm/partner (Bidder), affidavit in this regard to be provided. The financial bid should contain & filled up Annexure VI of the enquiry indicating the taxes, if any, for the items stated therein. The bids must be signed & sealed by the bidder in separate cover duly super-scribed EMD Technical bid and financial bid respectively and all signed sealed covers are to be put in a bigger cover which should also be signed & sealed and duly super-scribed. "Bid for Selection of Chartered Accountants Firm for Financial Management & Technical Support at Bihar Mahadalit Vikas Mission Society vide Tender No.:" A bidder who submits more than one bid shall be disqualified.

Tender document Issue Date	: 25th June 2024
Last Date and Time for Receipt of tenders	: 2nd July 2024 @ 11:00 AM
Date & Time of opening the tenders (Technical bid)	: 2nd July 2024 @ 04:00 PM
Date & Time of opening Financial bid	: 3rd July 2024 @ 04:00 PM
Cost of Tender Application Fee	: Rs. 1,000/- (One Thousand Only)

Address for Communication:

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